## **Privacy Policy**

## WHAT INFORMATION DO WE COLLECT ABOUT YOU?

When enquiring via the website we will collect your contact information (e.g. name, telephone number, email address). We automatically collect some information about your visit to the website, this information helps us to make improvements to content and navigation. We also collect Website usage information is collected using cookies.

# HOW WILL WE USE THE INFORMATION ABOUT YOU?

We collect information about you to process your enquiry. Jax Sun Services Ltd will not share your information for marketing purposes with other companies. You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us at the following address: 43 Avelon Road Rainham Essex RM13 7DH We may make a small charge for this service. We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

## MARKETING

We would like to send you information about products and services of ours which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date. You have a right at any time to stop us from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please contact us by post or email.

## ACCESS TO YOUR INFORMATION AND CORRECTION

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us at the following address 43 Avelon Road Rainham Essex RM13 7DH We may make a small charge for this service. We want to make sure your personal information is accurate and up to date You may ask us to remove or update any information you think is incorrect.